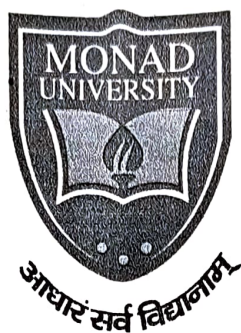


**“REGULATION (ORDINANCE)
OF
EXAMINATION-AMENDMENT-2022”**



MONAD UNIVERSITY, HAPUR

w.e.f.2021-22


16/5/22

REGULATION (ORDINANCE) OF EXAMINATION-AMENDMENT-2022

Free, fair, transparent, timely and effective conduct of examination is the cornerstone for quality & academic excellence of the University. This Ordinance lays down the procedures & guidelines for achieving objectives:

1. PREAMBLE :

As per the U.P Private University Act 2005 & 2019, Monad university statute 2019 is committed to uphold the highest standards of education in conducting examinations and declaration of results. Ordinances related to examinations are reproduced as under:

2. EXAMINATIONS

- (i) "At the beginning of each Academic Session and in any case not later than the 30th of August of every calendar year, The university shall prepare and publish a semester wise or annual, as the case may be, Schedule of examinations for each and every course conducted by it and shall strictly adhere to the Schedule."
- (ii) Explanation- "Schedule of Examinations" means a table giving details about the time, day and date of the commencement and shall also include the details about the practical examinations.
- (iii) "Provided that if, for any reason whatsoever, the university has been unable to follow the Schedule, it shall, as soon as may be practicable, submit a report for making a departure from the published Schedule. The Vice Chancellor may, on considering the report shall issue such directions to the C.O.E. as it may deem fit."

3. RESULT DECLARATION

"The university shall strive to declare the result of every examination conducted by it within a period of thirty days from the last date of the examinations for that particular course and shall in any case declare the result latest within a period of forty-five days from such date."

"Provided that if, for any reason whatsoever, the university is unable to finally declare the result of any examinations within the aforesaid period of forty-five days, it shall submit a report incorporating the detailed reasons for such delay to the Vice Chancellor. The Vice Chancellor may, on considering the report shall issue such directions to the C.O.E. as it may deem fit."

4. SHORT TITLE AND APPLICABILITY

- (i) This Ordinance governs the Examination system of MONAD University and shall take effect from date of approval.

- (ii) Based on this Ordinance the "Examination Conduct Rules" shall be prepared by the university. They shall be read in conjunction with the Ordinances. "**Course Credit Regulations & Grading System – MONAD University.**"
- (iii) This Ordinance shall be applicable for all examination conducted at MONAD University.

5. OBJECTIVES:

- (i) To conduct the examination on time and efficiently, under strict supervision, without allowing any malpractice to occur at any stage.
- (ii) To declare the result of the examinations on time and with complete accuracy.
- (iii) To offer the best service to the students and faculty with the overall aim of improving the quality of education provided.

6. TYPE OF EXAMINATIONS, ACADEMIC YEAR, DATES & MEDIUM OF EXAMINATIONS:

(i) TYPE OF EXAMINATIONS

There are two types of examinations. At MonadUniversity:

Semester/ Annual Examination: Exam of marks (70 or 75) shall be held at the end of each semester/ annual and will cover the entire course of the syllabus in that semester/ annual.

Sessional Examination: There will be one/two/three Sessional Tests of 15 marks in each semester/year. Each Sessional Test will be from portion of the syllabus covered upto that period.

The above Major & Minor Tests are in addition to the class Tests, Tutorial Assessments, Projects and Industrial visits evaluations, as conducted at the School or Departmental level.

(ii) ACADEMIC YEAR

The academic year runs for a period of approximately twelve months and comprises of two semester of three trimesters as per the 'Details of courses of study under various programmes.'

(iii) DATE OF EXAMINATIONS

The dates of all the examinations shall be as per the University Academic Calendar.

(iv) **MEDIUM OF EXAMINATIONS**

The Medium of Examinations shall be English and Hindi as applicable.

7. PROCESS OF EXAMINATION:

In order to conduct examinations in an efficient, strict and transparent manner, the system must have its requisite components in place, i.e. paper setting with utmost regards to secrecy, correctness and confidentiality; the physical conduct of the examination with due supervision and invigilation, a fair and an efficient evaluation system and finally the dissemination of result and record keeping of grades in a timely and factually correct manner.

8. CONTROLLER OF EXAMINATIONS (COE)

- (i) The Controller of Examinations shall be the overall In-charge for planning, conduct of examinations in a disciplined, efficient and transparent manner. He will issue and maintain all notifications, circulars and instructions related to the examinations.
- (ii) The COE shall be responsible for all arrangements connected with the conduct of examinations, including examination rooms, seating, answer books, question papers, display & record of results.
- (iii) The COE will be responsible for the declaration of the results.

9. EXAMINATION COMMITTEE:

- (i) **The Examination Committee shall consist of the following members:**

Registrar	Chairman
Controller of Examinations	Member Secretary
Dean (Academics)	Member
Any Three Deans of Schools	Members
One Senior Faculty	Member
One Nominee of V.C	Member

- (ii) **Responsibilities of the Examination Committee:+**

- a) To exercise such other powers as the Academic Council may delegate to it from time to time.
- b) Take all decisions with regard to conduct the Examination System as per Examination Conduct Rules.
- c) To assists and suggest Controller of examination for smooth conduct of examination time to.

- d) To scrutinize the duly validated complaints against the question papers and to take necessary action.

10 PRE EXAMINATION PROCEDURE

- (i) **SCHEDULE OF EXAMINATIONS:** At the beginning of the each academic, the Controller of Examinations shall issue the notification of examinations for each and every Programme of study, in accordance with the Academic Calendar which shall be strictly adhered to.

(ii) **ELIGIBILITY CRITERIA:**

No candidate shall be eligible for appearing in an examination unless he/she-

- (a) Has been registered in the said course as a student in accordance with the existing rules of Monad University.
- (b) Fulfills the Attendance Rules as prescribed by Monad University and is not debarred from the examinations under any Rule of discipline of Monad University, or from the Examinations under any Administrative grounds or Legal/ Court proceedings.

(iii) **ADMIT CARDS:**

The COE shall issue an Admit Card complete with photograph, specimen signature and Roll Number in favor of a candidate if the candidate is eligible for admission to the examination.

(iv) **DISPLAY OF EXAMINATION SCHEDULE:**

The COE shall issue and display the Examination Schedule for examinations on the Examination Notice Board for the information of all concerned. COE will further ensure that this information is also displayed on the University official website www.monad.edu.in

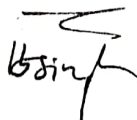
(11) EXAMINATION PROCEDURE (CONDUCT OF EXAMINATIONS)

- (i) **PANNEL OF EXAMINERS:** This pannel includes internal and external examiners approved by the Vice Chancellor. The pannel of examiners shall be valid for a period of a semester /years. It shall be called to perform various functions like setting of question papers, review of evaluated answer sheets or to review the overall examination process.
- (ii) **INTERNAL EXAMINERS:** This group includes all faculty members teaching any of the courses. They shall participate in the entire evaluation process during the semester to include evaluation of projects, tutorials, assignments, class tests, quizzes and checking of answer sheets of sessional / semester exams.
- (iii) **PAPER SETTER:** He/she is one of the internal/external examiners, and the list of all examiners in each concerned subject, appointed on behalf of recommended by CoE and approved by examination committee.

- (iv) After the approval of the paper setters, COE will proceed to call and request paper setter to set the question papers in required for made.
- (v) **PAPER FORMAT:** (Semester/Year Examinations): The time duration of papers will be of three hours (four hours in case of any design course, if required). Test papers may have a mix of subjective type and short-answer type questions.
- (vi) **SESSIONAL EXAMINATION:** The time duration of Sessional exam papers will be of one and half hours.
- (vii) **PRACTICALS EXAMINATION:**
There will be no centralized arrangement for the practical examinations. The faculty member teaching the course will take one mid semester practical examination. The semester practical examinations, including viva voce will be held in the last two weeks of the Academic semester. One additional faculty member will be deputed by concerned Dept. for each end semester practical examination. Notice to the students will be given by the concerned Department faculty, at least one week before the mid semester result shall be compiled by the respective Schools and submitted to COE Office.
- (viii) **PRINTING OF QUESTION PAPERS:** In-house photocopy of question papers will be the sole responsibility of COE ensuring complete confidentiality.

(12) CENTER AND ASSISTANT CENTER SUPERITENDENT OF EXAM:

- (i) COE will appoint Center and Assistant Center Superintendent of exam for all semesters/ annual exam in consultant with the registrar how will be responsible to conduct the exams in the strict and over of the exam rules.
- (ii) No Examination Superintendent shall be deputed for Sessional. The Dean of the respective schools shall conduct the Sessional with the help or required faculty members and technical staff in consultation with HOD's.
- (iii) Responsibility of Examination Centre Superintendent:-
 - (a) The CoE is very keen that examination is conducted smoothly and efficiently. The standard of efficiency and precision with which the examinations are conducted will ensure fair and smooth conduct of examinations. It may be ensured that in the process of conduct of the examinations nothing should be left to chance.
 - (b) As a supervisor of the Examination Centre, the Centre Superintendent has a great responsibility Efficient conduct of the examination at the examination centre is the prime concern of the Centre Supdt. candidates and the public at large.



(c) The Centre Superintendent should be present in the Examination Hall throughout the duration of the examination. He should not leave the centre till the conclusion of the examination and dispatch of answer books etc.

(d) Before the commencement of the examination, the CoE will furnish to Centre Superintendent a list showing roll no(s) and names of candidates who will appear at the centre of examination, the subjects offered by them and statements showing total number appearing in each subject of examination. A day before the commencement of the examination, Centre Superintendent shall see and ensure that the arrangement of the examination tables and seats is satisfactory. He shall particularly see that the candidates are allotted seats in such a way as to render all communication between them impossible. The roll No. of each candidate should be prominently shown on each desk/table, so that the candidate has no difficulty in finding out his/her allotted seat. The candidate must be seated sufficiently apart to prevent collusion.

(e) In the seating plan for each room, roll number of the candidate who is absent be encircled with red ink indicating 'ABSENT'.

(f) Centre Superintendent should be careful about making arrangement for toilets for use by the candidates. A record showing the frequency of the use of the toilet by each candidate should be kept.

(g) Drinking water facilities may be made for the candidates in such a way that they do not have to waste time in searching for the same.

(h) Combined seating plan of all the rooms/halls should be displayed each day only for the examination of the day at a prominent place of the venue. Seating plan for each Hall/room should also be displayed outside each room but not earlier than two hours before the commencement of the examination.

(i) The doors should be opened 45 minutes before the time specified for the commencement of Exam. on the first day and 30 minutes on the subsequent days. Candidates should be advised to be in their seats 30 minutes before the scheduled commencement of the examination. After the commencement of the examination, normally no candidate who is late by more than 30 minutes be admitted. In case, the Centre Superintendent is satisfied that the delay is on account of a bona fide reason he/she may admit a candidate up to 30 minutes extendable up to 45 minutes in extraordinary circumstances of the commencement of the examination and send



a detailed report about the same to the CoE. But no extra time would be given to the candidate for completing his/her exam. Admission of any candidate to the examination hall in contravention of these instructions shall be considered invalid for that particular paper.

(j) No candidate should be allowed to appear at an examination centre to which he has not been allotted unless specific written previous permission by the VC/Registrar/CoE has been granted.

(k) Smoking and taking tea, refreshment etc. By the candidates in the Examination Hall/Room is not permitted.

(l) Loaning or interchanging of articles by the candidates in the Examination Hall/room is not permitted.

(m) The Centre Supdt. should direct the examination conducting team to ensure that the examination is conducted peacefully and smoothly maintaining strict discipline. He should further direct the examination conducting team to ensure that candidates(s) does/do not adopt unfair means under any circumstances during the conduct of examination.

13. INVIGILATORS AND SUPERVISORY STAFF:

- (i) Required number of Invigilators and other Supervisory staff drawn from faculty and technical staff of the University shall be provided by the Departments/ Schools for the smooth conduct of examinations. Once the name has been received from the HODs, the COE shall issue the list of Invigilators and Supervisory staff, allotting their respective Examination duties. Generally, no change of Invigilators shall be accepted. COE may arrange the invigilators from outside if so required.
- (ii) **FLYING SQUAD:** The CoE shall appoint an observer of Flying Squad who shall be provided with the Schedule of examinations and can choose the day/ time for their random visits to the examinations center. The Observer/ Flying Squad shall submit their written report in a sealed cover to the Registrar. The Observer/Flying Squad may be internal from MonadUniversity or external.
- (iii) **PROVISION FOR WRITER:** In case of major sickness/ disability of the candidate due to which he/she cannot write his/her own paper, the candidate may apply, along with a Medical certificate issued by a Senior Doctor from a Govt. Hospital, addressed to the Chairman Examination Committee to allow him/ her a Writer to write the papers on his/

15sing

her behalf. The Chairman Examination Committee after examining the case, and if satisfied may grant the writer to the student by the University who does not have any knowledge of the subject/ paper.

- (iv) **DISPLAY OF SEATING AND DAILY REPORT:** The COE shall display on the Examination Notice Board the room numbers, directing the students to the concerned rooms, one day before the commencement of the examination.

The Examinations shall be conducted on the scheduled date/ time as notified by the COE. In case of unavoidable circumstances, if any examination is postponed/ rescheduled, the students shall be notified of the same by COE on the Examination Notice Board and

University official website www.monad.edu.in No individual information shall be sent to candidates.

14 DISCIPLINE (USE OF UNFAIR MEANS):

The following will constitute the Use of Unfair Means:

- a) Any candidate found having in his possession or accessible to him/her or nearby him/her, any papers, books or notes, pen drives, electronic devices (except non programmable calculators), written or printed matter or any kind of unauthorized material.
- b) Writing during the examination hours on any material other than the answer-book or any portion of the question paper.
- c) Talking to another candidate or to any person other than the members of the Examination Staff, in or outside the Examination Hall.
- d) Consulting notes/books outside the Examination Hall.
- e) Copying from some book or notes or from the answer of some other candidate or helping another candidate.
- f) Receiving or giving help from/ to another candidate during the examination including receiving/ sending SMS or any electronic messaging.
- g) Disclosing his identity deliberately or making any distinctive mark in his/her answer book for that purpose or making an appeal to the Examiner through the answer book or using abusive language on the answer-book; communicating or attempting to communicate directly or indirectly through a person, relative, guardian or friend to the Invigilator/ Examination Supt. Or any other official with the object of influencing them.
- h) Failure of handing over his/her answer-book to the Invigilator or taking away his/her own answer book, out of the examination hall.
- i) Found guilty of destroying or attempting to destroy the evidence or any University property.
- j) In case, a person, who is not a bonafide candidate if found guilty, is found to be taken an Examination on behalf of a bonafide candidate, it will be assumed that this

impersonation is being done at the instance and with the connivance of the bona fide candidate and action against such a person and the bona fide candidate would be taken as under:

- i. The bonafide candidate, who did not take the Examination himself/herself shall be debarred from pursuing any course of studies or from appearing at any Examination of the University in future.
- ii. In case the person, who has impersonated the bonafide candidate, is a student of the University, he/she shall be debarred from taking any Examination of the University in future.
- iii. If the person, who has impersonated the bonafide candidate, is not a student of the University, he/she may be handed over to the Police for appropriate action.

(15) Discipline- Expulsion from Examination:

- a) Candidates shall maintain absolute discipline in the examination hall. If a candidate disobeys the instructions of the invigilator(s) or misbehaves in any manner, he/ she can be expelled from the examination by the Examination Superintendent, if necessary.
- b) If a candidate acts in a violent manner or uses force or makes a display of force towards any invigilator or any other staff/person at the Examination Center or acts in a manner likely to hinder the authorities in discharging their duties, the Examination Superintendent may expel the candidate from the examination.
- c) If a candidate brings any dangerous weapon at the examination center he would be expelled from the examination and disciplinary action initiated against the candidate.
- d) Candidate expelled on any of the grounds mentioned above may not be allowed to appear in the subsequent papers, based on the reasons for expulsion.
- e) All disciplinary matters /Unfair Means Cases shall be forwarded to the Chairman UMC Action Committee by COE. The UMC Action Committee may punish a candidate by canceling his examination and/or debarring him from appearing in any examination of the Institute for one or more years after giving the candidate an opportunity to Show Cause and after considering and explanation submitted by the candidate and all available evidence and facts of the case.

(16) Procedure for award of the punishment under unfair means cases:

- a) The COE shall send a Show cause Notice to the candidate, followed by requirement to attend a hearing of the student alleged to be guilty of malpractice/ using unfair means asking him/ her to submit his/ her plea in writing and appear personally before the UJMC Action Committee on a fixed date, time and place.
- b) The COE shall place the Unfair means case (s) before the UMC Action Committee for a decision in a time bound manner. The UMC Action Committee shall consider the reply to show cause, all available evidence, statements and facts of the case and decide on the action to be taken.
- c) In case the candidate does not appear before the UMC Action Committee on the date and time of hearing as mentioned in the Show Cause Notice, the case will be heard by committee expert and disposed of after due consideration of facts of the case, available evidence and records, without any further chance provide.

- d) Recommendation of the UMC Action Committee shall be conveyed to the Chairman Examination Committee, who after satisfying himself with the action to be taken shall promulgate the award of punishment, notifying all concerned.

(17) ACTION AGAINST THE CANDIDATE

- a) If a student is found guilty of any malpractice in any paper during the Examination and if the UMC Action Committee is satisfied that the candidate actions are not premeditated, then the result of that paper or all the papers in that Semester Examination may be cancelled.
- b) If a candidate is found guilty of using or attempting to use or having used unfair means at an examination, the UMC Action Committee if satisfied that the action of the candidate was premeditated, then it may cancel his/her said paper, or all papers of the said examination or debarred from examination up to a period of one year, depending upon the nature of the offence.
- c) The UMC Action Committee may cancel the said examination of a candidate and/or debar him from appearing in an examination for the entire semester or more for an offence of use of threatening to force or use of violence or if it is concluded that the candidate was in any manner guilty of serious misconduct in connection with his examination and/or was instrumental in or has abetted the tampering of Institute records including the answer books, mark-sheets, result chart, degree, diplomas or if the candidate has suppressed information or misrepresentation or misrepresentation of information to fraudulently enroll in an examination.

(18) Members of Unfair Means Action Committee shall be:

DSW	-	Chairman
Chief Proctor	-	Member Secretary
Two senior faculties (Nominated by Vice-Chancellor)	-	Members

The tenure of the Chairman and Nominated Members shall be two year. The COE shall be required only to present the cases and not be involved in the decision making process.

(19) EVALUATION GRADING:

Evaluation of answer sheet will carry out by the Internal/ External evaluators in the University premises only unless and until the prior approval from the registrar is sought to send the answer sheet outside the premises.

Evaluation will strictly be carried out as per the guidelines by the COE.

Grading will be as per table -A

TABLE-A

Letter Grade	Grade Point	Marks
O (Outstanding)	10	>90
A+ (Excellent)	9	>80≤90
A (Very Good)	8	>70≤80
B+ (Good)	7	>60≤70
B (Above Average)	6	>55≤60
C (Average)	5	>50≤55
P (Pass)	4	≥40≤50
F (Fail)	0	
Ab (Absent)	0	

For Pharmacy as per PCI.

Percentage of Marks Obtained	Letter Grade	Grade Point	Performance
90.00 – 100	O	10	Outstanding
80.00 – 89.99	A	9	Excellent
70.00 – 79.99	B	8	Good
60.00 – 69.99	C	7	Fair
50.00 – 59.99	D	6	Average
Less than 50	F	0	Fail
Absent	AB	0	Fail

(20) Computation of SGPA and CGPA

The UGC recommends the following procedure to complete the semester Grade Point Average (SGPA) and Cumulative Grade Point Average (CGPA):

- The SPGA is the ratio of sum of the product of the number of credits with the grader points scored by a student in all the courses taken by a student and the sum of the number of credits of all the courses undergone by a student, i.e.

$$SPGA = \sum_{i=1}^n (C_i P_i) / \sum_{i=1}^n C_i$$

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Where C_i is the number of credits of the course and P_i the grade point scored by the student in the i th course.

- (ii) The CGPA is also calculated in the same manner taking into account all the courses undergone by a student over all the semester of a programme. i.e

$$CGPA = \sum_{j=1}^m (C_j P_j) / \sum_{j=1}^m C_j$$

Where P_j is the SGPA of the i th semester and C_j is the total number of credit in that semester.

- (iii) The SGPA and CGPA shall be rounded off to 2 decimal points and reported in the transcripts.

(21) Illustration of Computation of SGPA and CGPA and Format for Transcripts

- (i) Computation of SGPA and CGPA

Illustration for SGPA

Course	Credit	Grade system	Grade Point	Credit Point
Courses 1	3	A	9	3X8=24
Courses 2	4	B+	7	4X7=28
Courses 3	3	B	6	3X6=18
Courses 4	3	O	10	3X10=10
Courses 5	3	C	5	3X5=15
Courses 6	4	B	6	4X6=24
	20			139

Thus $SGPA = 139/20 = 6.95$

Illustration for CGPA

Semester 2	Semester 2	Semester 3	Semester 4	Semester 5	Semester 6
Credit : 20 SGPA:6.9	Credit : 22 SGPA:7.8	Credit : 25 SGPA:5.6	Credit : 26 SGPA:6.0	Credit : 26 SGPA:6.3	Credit : 25 SGPA:8.0

Thus, $CGPA = \frac{20 \times 6.9 + 22 \times 7.8 + 25 \times 5.6 + 26 \times 6.0 + 26 \times 6.3 + 25 \times 8.2}{144} = 6.73$

144

- (ii) Transcript (Format): Based on the above recommendations on letter grades, grade point and SGPA and CCPA, the HEIs may issue the transcript for each semester and a consolidated transcript indicating the performance in all semester.

(iii) SUBMISSION & DISPLAY OF GRADES: The grades of a course will be forwarded by the Course Coordinator to the Programme Coordinator who will consolidate the grades of all courses and submit it to the Head of the Department. The SGPA/ TGPA (for law)/ CGPA shall be calculated at the School/ Departmental level by the Programme Coordinator. Moderation of grades as per procedure mentioned in "Course Credit Regulations & Grading System" and compilation of results including due check of all its aspects will be done at the Department/School level. HODs will forward the final grades to the Dean Academics, who will carry out data check, marks & grades equivalence and bring out discrepancies, if any, to the immediate notice of HOD concerned. After rectifications are ensured, the Dean Academics, in Coordination with COR will forward the results to the COE for display. Further process related to evaluation and grading will be as per UGC guidelines.

(iv) DECLARATION OF RESULTS: The results will be declared by the COE by displaying them on the Examination Notice Board and University official website www.monad.edu.in the date of declaration of the results shall be in accordance with the schedule given in the Academic Calendar but in no case later than 30 days after the last date of examination.

(v) CUSTODY OF EVALUATED ANSWER BOOKS: As per 29th Academic council on dated 31/12/2016, the Controller of Examinations will retain the evaluated answer books and attendance sheet of the examinee in safe custody for a period of 12 months and award list for a period of 6 months after declaration of result respectively. Thereafter, these answer books, attendance sheet and award list shall be destroyed, keeping due records of the destruction.

(vi) LOSS OF ANSWER BOOK OF ANY CANDIDATE: A candidate whose answer book is lost, after having been received by the Concerned Invigilator shall, unless he/ she opts for examination, be deemed to have obtained marks/ grades in that paper equal to the average marks/ grade obtained by him/ her in the other papers of that semester. If there is any dispute in this matter, the decision of Vice Chancellor shall be final.

(vii) IMPROVEMENT OF CGPA: Students missing their degree by a very narrow margin, may attempt to improve their CGPA by taking more eligible credit courses. However, their improved CGPA will be restricted to the minimum eligible CGPA requirements for the degree as per 'Course Credit Regulation and Grading System' of MONAD University.

(viii) PROVISION FOR PROMOTION TO THE NEXT CLASS: The student who fails in more than five or more than 50% papers in an academic year shall not be promoted to the next year. However, there shall be no such limit for promotion from odd semester to even semester of the same academic year. In case of absenteeism there will be two categories.

1. On medical ground –the decision will be taken by competent authority case to case basis.

2. In case of students who do not produce medical certificate and opt to remain absent, he/she will be declared as the student having back year.

(ix) RE-EVALUATION: Re-evaluation of answer books shall be permitted in Major Tests only. For revaluation of answer books, students may apply on prescribed form, along with the prescribed fees, within seven days from the date of publication of results. There shall be no re-evaluation in the following marks/assessment:

- i. Lab / Practical examinations,
- ii. Viva-Voce,
- iii. Thesis/Dissertation evaluation,
- iv. Project Report evaluation

The re-evaluation shall be done by subject expert on the recommendation of the registrar.

(22) PASSING CRITERIA:

(i) Except courses having NEP-2020 structure.

- * A student has to obtain minimum 40% marks in Internal Exam
- * A student has to obtain minimum 40% marks in practical, if any
- * A student has to obtain minimum 40% marks in semester end examination
- * A student has to obtain overall 50% marks for clearing the course

(ii) For B.A./B.Sc./B.Com under NEP-2020

(a) Compulsory co-curriculum courses :-

One course each in first six semesters, this course qualifying in nature and the marks of these courses will be assigned corresponding grades and mentioned on grade sheet, but they will not be counted in the calculation of SGPA/CGPA. Thus, they are also known as "Non-credit" courses.

End semester exam (100 MCQ, 2 hours) 100 marks, each question will be carry 1 marks and passing marks will be 40%.

(b) Skill Development Courses New Education Policy (NEP- 2020):-

Theory/general part, internal examination of 25 marks will be conducted by the School and skill/training/internship of 75 marks will be conducted by the skill partner. Skill partners can assess the skill of the student on the basis of the work done by him during training / internship and on the basis of offline / online examination. Ensure transparency in awarding skill partner marks.

(c) Passing criteria for B.A./B.Sc./B.Com under NEP-2020,

प्रेषक,

मोनिका एस.गर्ग,
अपर मुख्य सचिव,
उत्तर प्रदेश शासन।

संख्या-1032/सत्तर-3-2022-08(35)/2020

सेवा में,

1. कुलपति,
समस्त राज्य/निजी विश्वविद्यालय,
उ०प्र०।

2. निदेशक
उच्च शिक्षा, उ०प्र०
प्रयागराज।

उच्च शिक्षा अनुभाग-3

लखनऊ : दिनांक 20 अप्रैल, 2022

विषय:- स्नातक पाठ्यक्रमों में ग्रेडिंग प्रणाली लागू किये जाने के सम्बन्ध में।
महोदय,

अवगत हैं कि प्रदेश के सभी उच्च शिक्षण संस्थानों में स्नातक स्तर पर राष्ट्रीय शिक्षा नीति-2020 के अनुरूप पाठ्यक्रम शैक्षिक सत्र 2021-22 में लागू कर दिए गए हैं। इस सम्बन्ध में शासनादेश संख्या-1567/सत्तर-3-2021-16(26)/2011 टी.सी., दिनांक 13.07.2021 द्वारा दिशा-निर्देश निर्गत किये गये हैं।

2- उक्त के अनुक्रम में मुझे यह कहने का निदेश हुआ है कि सभी विश्वविद्यालयों में समान व्यवस्था तथा विद्यार्थियों का एक विश्वविद्यालय/महाविद्यालय से दूसरे विश्वविद्यालय/महाविद्यालय में ABACUS-UP के द्वारा स्थानान्तरण किये जाने के दृष्टिगत स्टीयरिंग कमेटी द्वारा यू०जी०सी० के दिशा निर्देशों पर आधारित NEP-2020 के अन्तर्गत बी०ए०, बी०एस०सी० एवं बी०कॉम० के प्रथम तीन वर्ष हेतु ग्रेडिंग प्रणाली लागू किये जाने के सम्बन्ध में सुझाव दिये गये हैं, जिन्हे संलग्न कर प्रेषित किया जा रहा है। विश्वविद्यालय कृपया इन पर विचार करना चाहें तथा सक्षम प्राधिकारी का अनुमोदन प्राप्त करके NEP-2020 के अन्तर्गत बी०ए०, बी०एस०सी० एवं बी०कॉम० के प्रथम तीन वर्ष हेतु ग्रेडिंग प्रणाली लागू करना सुनिश्चित करें।

संलग्नक यथोक्त।

भवदीया,



(मोनिका एस. गर्ग)

अपर मुख्य सचिव।

संख्या-1032/सत्तर-3-2022-तददिनांक:

प्रतिलिपि निम्नलिखित को सूचनार्थ एवं आवश्यक कार्यवाही हेतु प्रेषित:-

- 1- कुलसचिव, समस्त राज्य/निजी विश्वविद्यालय, उ०प्र०।
- 2- समस्त क्षेत्रीय उच्च शिक्षा अधिकारी उ०प्र०।
- 3- प्रो० हरे कृष्ण, सांख्यिकी विभाग, चौधरी चरण सिंह विश्वविद्यालय, मेरठ, उ०प्र०।
- 4- डॉ० दिनेश चन्द्र शर्मा, जन्तु विज्ञान विभाग, कु०मा० कन्या पी०जी० राजकीय महाविद्यालय, बादलपुर, उ०प्र०।

आज्ञा से

(शमीम अहमद खान)
सचिव।

NEP-2020 के अंतर्गत बी०ए०, बी०एस०सी० एवं बी०काम० के प्रथम तीन वर्ष हेतु

राष्ट्रीय शिक्षा नीति-2020, स्नातक स्तर पर सत्र 2021-22 से प्रदेश के सभी

विश्वविद्यालयों/महाविद्यालयों में लागू की गई है। इस हेतु शासनादेश संख्या 1567/सत्तर-3-2021-16 (26)-2011 टी.सी. दिनांक 13 जुलाई 2021 के संदर्भ में सभी विश्वविद्यालयों के लिए एक ग्रेडिंग प्रणाली की आवश्यकता है, जिससे सभी विश्वविद्यालयों में समान व्यवस्था हो तथा विद्यार्थी का एक विश्वविद्यालय/महाविद्यालय से दूसरे विश्वविद्यालय/महाविद्यालय में ABACUS-UP के द्वारा स्थानांतरण किया जा सके। अतः स्टीयरिंग कमेटी द्वारा प्रदेश के सभी विश्वविद्यालयों में स्नातक पाठ्यक्रमों में निम्नलिखित 10 पॉइंट ग्रेडिंग प्रणाली लागू किये जाने की संस्तुति की गयी है, जो यूजीसी के दिशा निर्देशों पर आधारित है।

तालिका-1 (Table-1)

लेटर ग्रेड	विवरण	अंको की सीमा	ग्रेड पॉइंट
O	Outstanding	91-100	10
A ⁺	Excellent	81-90	9
A	Very good	71-80	8
B ⁺	Good	61-70	7
B	Above Average	51-60	6
C	Average	41-50	5
P	Pass	33-40	4
F	Fail	0-32	0
AB	Absent	Absent	0
Q	Qualified		
NQ	Not Qualified		

2. उत्तीर्ण प्रतिशत

2.1 Qualifying पेपर्स में Qualified के लिए Q ग्रेड तथा Not Qualified के लिए NQ ग्रेड दिया जायेगा।

2.2 उपरोक्त तालिका में मुख्य एवं माइनर विषयों का प्रत्येक कोर्स/पेपर (थ्योरी एवं प्रैक्टिकल सभी) Credit course हैं तथा इन सभी का उत्तीर्ण प्रतिशत अब तक प्रचलित 33 प्रतिशत ही होगा।

2.3 सह-पाठ्यक्रम कोर्स (co-curricular courses) तथा तृतीय वर्ष में लघु शोध (Minor project) Qualifying हैं तथा इनके उत्तीर्ण 40% होंगे।

2.4 चार कौशल विकास कोर्स (Skill development/ Vocational courses) भी Credit course हैं तथा इनके उत्तीर्ण भी 40% ही होंगे। शासनादेश संख्या 2058/सत्तर-3-2021-08(33)-2020 टी.सी. दिनांक 26 अगस्त 2021 में प्रदान की गई व्यवस्था के अनुक्रम में कौशल

विकास/रोजगार परक कोर्स/पेपर का मूल्यांकन कुल पूर्णांक 100 में से होगा।
जिनमें से प्रशिक्षण/ट्रेनिंग/प्रेक्टिकल आधारित कार्य का मूल्यांकन 60 अंकों में से होगा तथा सैद्धांतिक (Theory) आधारित कार्य का मूल्यांकन 40 अंकों में से होगा।
कौशल विकास कोर्स/पेपर में कुल पूर्णांक 100 में से न्यूनतम उत्तीर्णांक 40 होंगे।
प्रशिक्षण/ट्रेनिंग एवं सैद्धांतिक (Theory) में अलग-अलग कोई न्यूनतम उत्तीर्णांक नहीं होंगे।

- 2.5 सभी विषयों के मुख्य/माइनर/सह-पाठ्यक्रम/लघु शोध के प्रत्येक कोर्स/पेपर (थ्योरी एवं प्रेक्टिकल सभी) में अधिकतम अंक 100 में से प्राप्तांकों की गणना 25 अंकों के सतत् आन्तरिक मूल्यांकन व 75 अंकों की विश्वविद्यालय (बाह्य) परीक्षा में प्राप्त अंकों को जोड़ कर की जायेगी।
- 2.6 मुख्य एवं माइनर विषयों के प्रत्येक कोर्स/पेपर (थ्योरी एवं प्रेक्टिकल सभी) में उत्तीर्ण होने हेतु (अ) विश्वविद्यालय की परीक्षा में अधिकतम 75 अंकों में से न्यूनतम 25 अंक (75 का 33 प्रतिशत) लाने आवश्यक होंगे तथा (ब) आन्तरिक एवं बाह्य परीक्षाओं में कुल मिलाकर न्यूनतम 33 अंक प्राप्त करने होंगे।
- 2.7 सह-पाठ्यक्रम/लघु शोध विषयों के प्रत्येक कोर्स/पेपर (थ्योरी एवं प्रेक्टिकल सभी) में उत्तीर्ण होने हेतु (अ) विश्वविद्यालय की परीक्षा में अधिकतम 75 अंकों में से न्यूनतम 30 अंक (75 का 40 प्रतिशत) लाने आवश्यक होंगे तथा (ब) आन्तरिक एवं बाह्य परीक्षाओं में कुल मिलाकर न्यूनतम 40 अंक प्राप्त करने होंगे।
- 2.8 किसी भी कोर्स/पेपर के आन्तरिक मूल्यांकन में कोई भी न्यूनतम उत्तीर्ण प्रतिशत नहीं है। यदि किसी विद्यार्थी को आन्तरिक मूल्यांकन में शून्य अंक व बाह्य परीक्षा में न्यूनतम उत्तीर्णांक 33 (मुख्य एवं माइनर विषयों में) अथवा 40 (सह-पाठ्यक्रम/लघु शोध विषयों में) प्रतिशत अंक मिलते हैं, तब भी वह उत्तीर्ण होगा। आन्तरिक मूल्यांकन में पूर्ण अनुपस्थिति पर भी शून्य अंक ही मिलेंगे।
- 2.9 किसी भी प्रकार के कृपांक (Grace marks) नहीं दिये जायेंगे।

3. कक्षोन्नति (Promotion)

- 3.1 विद्यार्थी को वर्तमान विषम (Odd) सेमेस्टर से अगले सम (Even) सेमेस्टर में सदैव प्रोन्नत किया जायेगा, चाहे वर्तमान विषम सेमेस्टर का परिणाम कुछ भी हो।
- 3.2 वर्तमान सम सेमेस्टर से अगले विषम सेमेस्टर अर्थात् वर्तमान वर्ष से अगले वर्ष में प्रोन्नति निम्न शर्तों के साथ दी जायेगी :-

- (अ) विद्यार्थी ने वर्तमान वर्ष (दोनों सेमेस्टर मिलाकर) के कुल आवश्यक (required) क्रेडिट्स का न्यूनतम 50% क्रेडिट के पेपर्स (थ्योरी एवं प्रैक्टिकल मिलाकर) उत्तीर्ण कर लिए हों तथा (ब) विद्यार्थी ने वर्तमान वर्ष (दोनों सेमेस्टर) के Major विषयों (तीन मुख्य विषय प्रथम व द्वितीय वर्ष में तथा दो मुख्य विषय तृतीय वर्ष में) के सभी पेपर्स (थ्योरी एवं प्रैक्टिकल मिलाकर) के कुल क्रेडिट्स का न्यूनतम 50% क्रेडिट के पेपर्स उत्तीर्ण कर लिए हों। 50% क्रेडिट की गणना करने में दशमलव के बाद के अंक नहीं गिने जाएंगे, जैसे कि 27.6 तथा 27.3 को 27 ही माना जाएगा।
- 3.3 द्वितीय वर्ष से तृतीय वर्ष में प्रोन्नति के लिए प्रथम वर्ष के आवश्यक (required) 46 क्रेडिट्स के सभी (मुख्य/माइनर/स्किल इत्यादि) पेपर्स तथा Qualifying (सह-पाठ्यक्रम) पेपर्स को उत्तीर्ण करना आवश्यक होगा।

4. बैक पेपर अथवा सुधार (Improvement) परीक्षा

- 4.1 आन्तरिक परीक्षा में बैक पेपर अथवा सुधार (Improvement) हेतु परीक्षा नहीं होगी। केवल पूर्ण सेमेस्टर को बैक परीक्षा के रूप में दोबारा देने की स्थिति में विश्वविद्यालय परीक्षा के साथ आन्तरिक मूल्यांकन भी किया जा सकता है। किंतु एक विद्यार्थी दो पूर्ण सेमेस्टर्स की संपूर्ण परीक्षाएं एक साथ नहीं दे सकेगा।
- 4.2 विद्यार्थी को बैक पेपर अथवा सुधार (Improvement) की सुविधा सम (विषम) सेमेस्टर्स के पेपर्स के लिए राग (विषम) सेमेस्टर्स में ही उपलब्ध होगी।
- 4.3 विद्यार्थी को बैक पेपर अथवा सुधार (Improvement) हेतु परीक्षा के लिए कोर्स/पेपर तथा उसका पाठ्यक्रम (Syllabus) वही होगा जो उस वर्तमान सेमेस्टर जिसमें वह परीक्षा दे रहा है, में उपलब्ध होगा।
- 4.4 विद्यार्थी बैक पेपर अथवा सुधार (Improvement) हेतु किसी भी कोर्स/पेपर की विश्वविद्यालय (बाह्य) परीक्षा काल बाधित ना होने तक, चाहे कितनी भी बार दे सकता है। किंतु यह व्यवस्था वर्तमान वर्ष से केवल 1 वर्ष पहले के पेपर्स के लिए ही उपलब्ध होगी।

5. काल अवधि

किसी भी एक वर्ष को पूरा करने की अधिकतम अवधि तीन वर्ष होगी।

व्याख्या:- (Explanation) यदि विद्यार्थी सततता में तीनों वर्ष की पढाई करता है, तो उसे अधिकतम नौ वर्ष मिलेंगे। किन्तु यदि विद्यार्थी किसी एक वर्ष का सर्टिफिकेट/डिप्लोमा

लेकर चला जाता है, तो वह बाकी के वर्षों की पढ़ाई दोबारा शुरू करने के लिए कभी भी वापस आ सकता है तथा उसे आगे के वर्षों की पढ़ाई पूरा करने के लिए तीन वर्ष (प्रति एक वर्ष की पढ़ाई) के मिलेंगे।

6. CGPA की गणना

6.1 SGPA एवं CGPA की गणना निम्नवत सूत्रों से की जाएगी:

jth सेमेस्टर के लिए	यहाँ पर: C_i = number of credits of the i th course in j th semester. G_i = grade point scored by the student in the i th course in j th semester.
$SGPA (S_j) = \frac{\sum (C_i \times G_i)}{\sum C_i}$	
$CGPA = \frac{\sum (C_j \times S_j)}{\sum C_j}$	यहाँ पर: S_j = SGPA of the j th semester. C_j = total number of credits in the j th semester.

6.2 CGPA को प्रतिशत अंको में निम्नलिखित सूत्र के अनुसार परिवर्तित किया जायेगा:

$$\text{समतुल्य प्रतिशत} = CGPA \times 9.5$$

6.3 विद्यार्थियों को निम्नवत सारणी के अनुसार श्रेणी (Division) प्रदान की जाएगी:

तलिका-2 (Table-2)

श्रेणी	वर्गीकरण
प्रथम श्रेणी	6.50 अथवा उससे अधिक तथा 10.00 से कम CGPA
द्वितीय श्रेणी	5.00 अथवा उससे अधिक तथा 6.50 से कम CGPA
तृतीय श्रेणी	4.00 अथवा उससे अधिक तथा 5.00 से कम CGPA

- 0% 15888
- * A student has to obtain minimum 35% marks in Internal Exam
 - * A student has to obtain minimum 35% marks in Practical, if any
 - * A student has to obtain minimum 35% marks in semester end examination
 - * A student has to obtain overall 40% marks for clearing the course

AB per
CRO Date: 20-04-22
G2047 1032/HITL-3-22-8

(23) AWARD OF CERTIFICATES/DIPLOMA/DEGREE GRADES:

- (i) **DEGREE:** Each successful candidate shall be awarded a Degree of having successfully completed the entire programme of study. Degrees and Consolidated Grade Cards shall be awarded with the name and logo of Monad University.

For B.A./B.Sc./B.Com under NEP-2020:

The structure and lengths of degree programmes shall be adjusted accordingly. The undergraduate degree will be of either 3 or 4-year duration, with multiple exit options within this period, with appropriate certifications, e.g., a certificate after completing 1 year (46 minimum credits) in a discipline or field including vocational and professional areas, or a diploma after 2 years (46+46= 92 minimum credits) of study, or a Bachelor's degree after a 3-year (132 minimum credits) programme. The 4-year multidisciplinary Bachelor's programme (184 minimum credits), however, shall be the preferred option since it allows the opportunity to experience the full range of holistic and multidisciplinary education in addition to a focus on the chosen major and minors as per the choices of the student. An Academic Bank of Credit (ABC) shall be established which would digitally store the academic credits earned from various recognized HEIs so that the degrees from an HEI can be awarded taking into account credits earned. The 4-year programme may also lead to a degree 'with Research' if the student completes a rigorous research project in their major area(s) of study as specified by the HEI.

- (ii) **MIGRATION CERTIFICATES:** A candidate, who has passed the final semester examinations of a programme, may apply for Migration Certificate from the University. The Migration Certificate shall be issued by the University as per the guidelines issued from time to time.

(24) DISSEMINATION OF INFORMATION:

All Notices or Circulars regarding the conduct of examinations, date sheet, result and the payment of fees etc., related to examinations will be displayed by the Controller of Examinations on the Examination Notice Board of the School and the same will also be displayed on the University website, where so mentioned in these Rules. Students must see the Examination Notice Board and refer to MONAD University website for all information regularly and get updated. The MONAD

University shall not be held responsible if any student misses to note the information on the Notice Board/ Website will be 15 days from the date of its display on the Notice Board/ Website.

(25) PREPARATION AND CUSTODY OF GAZETTE:

Gazette of the result of the scheduled will be prepared one year after the declaration of result. The soft copy of the Gazette will be in safe custody of VC and CoE.

(26) INTERPRETATION OF RULES AND JURISDICTION:

In case of clarification on any of the clauses in this Ordinance, the interpretation of the Registrar will be final and binding. The jurisdiction on any legal matter arising out of this Ordinance shall be the Courts of Hapur, U.P. only.

(27) This Ordinance is subject to change from time to time with the approval of the competent Authority. The Examination Committee retains the right to deviate from, or suspend, any guidelines for good reason and in the interest of academic standards and/or fairness to students subject to its conformity to the Act.

Somabhi
8/2/2022

R. G. G. G.
08.02.2022

Ajmer
8/2/2022

Devi
08.02.2022

Dr.
8/2/2022

Dr. 22
8/2/2022

Dr. 22
08/02/22

कुलपति
मोनाड विश्वविद्यालय

MONAD UNIT
08/02/22